## **New Membership**

- 1. Keep manual updated electronically on a flash drive, as well as hard copy, with new dates/rule changes.
- 2. After being notified by the Treasurer of a new member, call and introduce yourself to the new member and set up a date that you can meet for an orientation. (On some occasions, you may find out about a prospective member and then call them to answer questions or perhaps play a round of golf with them prior to joining).
- 3. Prior to meeting with the New Member in person, provide them with an electronic copy of the New Member Orientation Manual. They can review the manual prior to the inperson meeting.
- 4. Meet with new members (preferably at the Club in the Ladies Card Room) to provide them with an Orientation Manual and review all aspects of the LGA.
- 5. If possible, sign-up to play with the new member on an upcoming LGA day.
- 6. Announce the new member at the next LGA event (luncheon, kick-off, etc.).

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