

## **Ringers Committee**

Ringers Committee has a co-chair for the Cupp course and one for the Jones course. The suggested pre-requisite for being on Ringers Committee is experience using Excel spreadsheets, simple formulas and use of Excel sorting capability.

### **What is a ringer?**

A Ringer is the lowest gross score a player has made on a hole during an LGA play day and selected events during the year. The Ringers Committee keeps track of all the scores on both Cupp and Jones courses. For each LGA event (except as noted below) a player's score is compared against her record best for each hole. If the new gross score is lower, then that score replaces the previous best. At the end of the LGA season the winners (by flight) are those who have the lowest accumulated 18- hole score on each course.

### **Scores are NOT counted for Ringers under the following conditions:**

1. During match play.
2. During an event where mulligans are used.
3. During a team event where you are not playing your own ball throughout every hole, such as Captain's Choice, Shamble, Scramble, Alternate Shot, etc.
4. During a round that is not an LGA play day or tournament.
5. The player was disqualified or withdrew from the round.
6. Any hole where a player has not completed the hole and has taken her maximum or ESC score and marked that hole with an "X", (i.e. 9X).

### **The responsibilities for the Ringers co-chairs are:**

1. Obtain electronic ringers documents from the previous year ringers co-chairs.
2. Use the existing Ringers spreadsheets to begin another LGA season. (Master spreadsheet and Ringers Report Template)
3. Obtain from the Pro shop the January 1<sup>st</sup> HCP Index for all ladies. Request an alphabetical listing that gives players name, local HCP number, and indexes for both courses.  
Not all the ladies on the list participate in Ringers but you will get one list of all ladies in GHIN.
4. The LGA treasurer will provide a spreadsheet that is used to determine those who have paid to participate in Ringers.
5. Use the HCP Index and member listings to prepare the Ringers spreadsheet for the season.
6. Co-chairs work together to determine the flights based on HCP Index.

7. Once LGA play begins the Tournament Committee will email a Scoring Sheet spreadsheet to Ringers co-chairs. The filename will have a J or a C in it to designate if it is Jones or Cupp.
8. ~~Once LGA play begins the scorecards the Tournament Committee reviews will be placed in the scorecard box for the Ringers team to then work on.~~ ***This info is being left here in the event the scoring is reverted to using the scorecards and not spreadsheets.***
9. Ringers co-chairs capture and update the Ringers spreadsheet for each course throughout the season.
10. Each co-chair will produce a Ringers Report for each course and post in the ladies' card room. Frequency is at the discretion of each co-chair. Typically, around once a quarter.
11. ***Keep a backup of the Ringers spreadsheet and Report Template as you change them through the year. A thumb drive works. Don't chance losing the only copy you may have on your computer.***

#### **Elaboration details of the responsibilities annotated above:**

1. The current spreadsheets are set up to accommodate keeping a tab for each week of scores. Each tab includes the Saturday and Thursday play. Keeping a tab for each week of play is done to maintain history of the scores recorded over the course of the season and to be a reference in the event members have questions about a specific day.
2. Prep the existing spreadsheet by keeping the last workbook tab from the end of the prior season and deleting those before it. This tab will form the basis for the start of the season. It will have the most current list of players participating in Ringers and will be easier to add/delete names. It is common to have most of the same players for each season.
3. Update the spreadsheet with the new season names of players. Member Number and HCP Index. The existing spreadsheets are in alphabetical order to make it easier to find names.
4. **Flighting:**
  - a. We hold off flighting the players until we are sure enough time has elapsed to allow for late sign ups. The flighting isn't really needed until you are going to build the first report. (Typically done in the last half of March)
  - b. January 1<sup>st</sup> HCP Index is used for flighting.
  - c. If a new or existing member decides to play mid-season the HCP Index for the date they join is used. Could be the 1<sup>st</sup> or the 15<sup>th</sup> of the month Index depending on when you are notified by the treasurer. The new Ringers participant is added to the spreadsheet. *Note: Just insert the new person in the most current tab of the spreadsheet. No need to update ALL tabs.*
  - d. The number of flights can vary based on the number of players participating and the HCP Index spread. It is at the discretion of the co-chairs. The goal is to keep similar HCPs together, so the number of players in each flight can be different.

The first flight is the one that usually has the biggest HCP spread. This means flights can range from 7 or 8 to 12 people in them. The number of flights can vary from season to season. Co-chairs use their discretion to set them up.

- e. Reference copies of previous reports to get an idea of how the flights were done.
  - f. There are 2 Azalea flights (this could change in the future if the number of Azalea players increases).
  - g. Once the flights are determined they don't usually need to be changed unless you flight **too early** in the year and need to adjust to be fair with the HCP spread.  
New players added during the year can be placed in the appropriate range of HCP Index of the flights.
5. **Process for getting the Scoring Spreadsheet:** A member of the tournament committee will email the Scoring sheets to the LGA committee members that need to use it.
6. **The method for using the spreadsheet to compare scores is an *individual preference*.** It is most efficient to have the master ringers' spreadsheet AND the scoring spreadsheet visible on the computer screen. In Excel:
1. View menu option
  2. Arrange All
  3. Horizontal
- You will then see both spreadsheets. You can then align them on your screen to focus on the players current score and the new scoring spreadsheet.
- This arrangement also makes it easy to perform a cut and paste action to put the first round of scores into the Master spreadsheet.
7. **Process for getting the scorecards: (This information is being left here in the event the use of scoring spreadsheets reverts to paper score cards provided by the Tournament Committee.)**
- a. The Tournament Committee annotates each card with "TC" and places the stack of cards in the scorecard box in the ladies' card room.
  - b. The ringer co-chair picks up the cards, captures Ringers data for their respective course and annotates the card with a RED "R". The completed cards are placed back in the scorecard box for the HCP Committee to pick up. The HCP Committee keeps the cards. There have been several instances that a Ringers co-chair needs to contact the HCP chair to review a scorecard.
8. **Annotating Scores:**
- a. For each new scoring spreadsheet (set of cards if paper is used again) make a copy of the current spreadsheet workbook tab and move it to the end. Rename it for the Thursday play date. ***Reference the Ringers Report instructions for how to Copy and Move.***
  - b. Look at the existing score and if the new score has a better gross score then update the master spreadsheet with the better score and the play date the new score occurred.

c. **HINTS:**

- i. Follow the pattern of the existing spreadsheet.
- ii. Be cautious when adding/deleting within the workbook because it is easy to impact the formulas.
- iii. Formatting painter is often your friend.

iv. **SAVE OFTEN**

**9. Ringers Reports:**

- a. It really takes till at least the end of March to mid-April before enough players have completed a round for ringers. The report generation is at the discretion of the co-chairs. The more frequent the reports once mid-season is reached is the preference.
- b. Based on experience we have found that it takes months before most players have recorded a score. Winter weather and rain have led the co-chairs to do the first reports in the May/June timeframe. This has also allowed for the readjustment of the flights for people joining ringers after Jan 1<sup>st</sup> and into in the first part of the year.
- c. The reports for each course are done independently by each co-chair and not necessarily posted at the same time during the season.
- d. *Follow the creation of the Ringers Report instructions contained in a separate document.*

**10. End of the year payouts:**

- a. The treasurer will provide the co-chairs either a check or cash for Ringers payouts.
- b. The numbers of payouts are also at the discretion of the co-chairs because the number of players and flights vary year to year. (2017 is the first year with 2 Azalea flights)
- c. The goal is to payout as many as possible but really depends on your analysis of the scores and amount of money you have. In 2016 we did 3 places per flight. Ties were broken by using the back nine score, the last 6 holes, the last 3 holes and if needed the #1 Handicap hole.
- d. Work the numbers as needed to use all the cash on hand.
- e. The winners of each flight are announced by the co-chairs at the LGA kick off meeting for the next season.
- f. A final winners report is posted in the ladies' card meeting. (see example in the separate document). It is posted after the announcements of the winners are made.