

## Team Play Chair

### THE RESPONSIBILITIES OF THIS POSITION ARE:

- Attend all captains' meetings or send a representative.
- Schedule a match play date with her home club using the parameters agreed upon at the appropriate committee meeting prior to the pending season.
- To be knowledgeable of the rules of golf (USGA) and to be certain their team players are also knowledgeable of the rules of golf (USGA).
- Establish team line-ups for each match, based on the process described in sub-section 3-E.
  - Validate & check with the CSRA Rep regarding membership status of players. All players must be a CSRA Member.
- Exchange players' names and their indexes with the opponent's team captain at least 48 hours in advance of the scheduled match. If this is an unusual hardship for a team captain, she is to contact the opponent's captain to work out details or appoint a back-up person to fulfill the responsibility. In the event of a last minute team change (sudden illness, injury, etc.); the captain involved is to contact the opponent's captain as soon as possible with an alternate player. Players must be positioned according to HANDICAP INDEX. Any eligible player can participate regardless of handicap but is limited to a maximum of twenty-five (25) strokes (Division I) and thirty (30) strokes (Division II).
- Collect the cart fee from each of her team members and pay the host club Pro Shop the total amount due for her entire team prior to each match.
- Each team captain is responsible for completing duplicate (2) team play match result forms per team for the day. One copy should be kept in her team records and the second copy is submitted to the team coordinator.
- Accountability for CSRA team play tee markers.
  - Conclusion of match play for the day: both current host captain and pending match host captain agree that all Tee Markers are accounted for and sign "Tee Marker Log". Any cost to replace missing tee markers will be the responsibility of the appropriate team having signed the log.
  - Transport the tee markers from the current match venue; arrange to have the markers on the correct tee boxes for your host match.
- For handicap purposes, each player is to post their adjusted score either as a home or an away score type in GHIN for handicap purposes. The team captain's responsibility is to make sure each player has posted their score.